## **County of Jefferson**Office of the County Administrator

Historic Courthouse 195 Arsenal Street, 2<sup>nd</sup> Floor Watertown, NY 13601-2567 Phone: (315) 785-3075 Fax: (315) 785-5070



June 23, 2022

TO:

Members of Finance & Rules Committee

FROM:

Robert F. Hagemann, III, County Administrator

**SUBJECT:** 

Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday*, *June 28*, *2022*, *immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

### **Presentation:**

2022-2023 Jefferson Community College Budget - Dr. Dan Dupee, JCC Administrator in Charge

### Finance & Rules Committee Sponsored Resolutions:

- 1. Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding
- 2. Adopting the 2022-2023 Jefferson Community College Budget
- 3. Appropriation for the Conduct of Jefferson Community College for Fiscal Year 2022-2023
- 4. Appointing Confidential Assistant for Fiscal Affairs

### **General Services Committee Sponsored Resolutions:**

1. Amending the 2022 County Budget to Recognize Insurance Recovery and Allocating Same in Buildings Department Budget

- 2. Amending the 2022 County Budget and Capital Plan in Relation to the County Bridge Account
- 3. Amending the 2022 County Budget and Capital Plan in Relation to the County Bridge Account
- 4. Amending the 2022 County Budget in Relation to the County Road Machinery Fund
- 5. Amending the 2022 County Budget in Relation to Recycling & Waste Management
- 6. Amending the 2022 County Budget in Relation to Increased Fuel Prices

### Health & Human Services Committee Sponsored Resolutions:

- 1. Amending the 2022 County Budget Relative to Public Health Department Rabies Account
- 2. Amending the 2022 County Budget in Relation to Childhood Lead Poisoning Primary Prevention Program Grant
- 3. Amending 2022 County Budget Relative to Additional Revenue from the NYS Office of Children and Family Services for Youth Sports and Education Opportunity Funding

### **Informational Items:**

- 1. Revenue and Expenditure Spreadsheet
- Monthly Departmental Reports
   County Clerk
   Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

### RFH:jdj

cc: Audit

Human Resources

Purchasing

County Clerk

Information Technology

Real Property Tax Services

Board of Elections

Insurance

County Treasurer

Employ. & Training

JCC

County Attorney

Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding.

By Legislator:						
Whereas, pursuant to Sec Acquired by the County I of foreclosed properties I obtained in certain Tax F an amount equal to all the administrative fee, and	Pursuant to Real Properative tendered offers to oreclosure proceeding	erty Tax Forecle re-purchase Cos, by depositing	osure Proce ounty's rig g in trust w	eedings, co ht of forec rith the Co	ertain owners closure ounty funds in	
Whereas, The said owner hereby incorporated here			orth in Exh	nibit "A" v	which is	
Now, Therefore, Be it Refor the Sale of Real Proper Proceedings, the Board or right of foreclosure to the amounts paid by such incommon Resolved, That the Country an Order to vacate the Jurand cancelling the Notice property.	erty Acquired by the C f Legislators does here ose individuals set fort lividuals as shown on ty Attorney is hereby a dgement of Foreclosur	County Pursuant by approve of h in Exhibit "A said Exhibit, ar authorized to file, discontinuin	t to Real Properties the re-purce, in considering the it further the general to the the second to th	roperty Ta hase of th iderations ther  Court a m m tax fore	x Foreclosure e County's of the notion seeking closure action	
Seconded by Legislator:						
f New York ) ) ss.: of Jefferson )						
	I, the undersigned, Clerk of that I have compared the for Jefferson with the original Board on the day of such Resolution and the whom, 20, 20	regoing copy of Resoluthereof on file in my  of  ole thereof.  ave hereunto set my b	ution No. office and duly , 20 a	of the Board y adopted by s nd that the sai	of Legislators of said said Board at a meet me is a true and corr	County of ing of said ect copy of
				Clerk of the B	oard of Legislators	

Adopting the 2022-2023 Jefferson Community College Budget

By Legislator:

		that I have compar	ed the foregoing	copy of Resolution No. f on file in my office an	ne County of Jefferson, Ne of the Board of Leg d duly adopted by said Bo and that the same is a	islators of said County of oard at a meeting of said
	of New York ) ) ss.: y of Jefferson )					
		V-		1700,700		
				•		· :
	Seconded by Legislator	•				
÷	of Jefferson will provid approving a total operat Resolved, That this reso	ting expenditure	for the JCC	Budget of \$25,2		by
	Resolved, In accordance					
	Now, Therefore, Be It I and is hereby adopted a 2022-2023, and be it fu	s the Budget of J				
	Whereas, Pursuant to S Board has reviewed the	requested 2022-	2023 Jeffer	son Community	College Budget.	

Appropriation for the Conduct of Jefferson Community College for Fiscal Year 2022-2023

By Legislator:

Whereas, This Board College for Fiscal Ye		No. of 20	22 adopted a	budget for Jeffe	erson Community			
Now, Therefore, Be I amounts specified in and be it further		-		•				
Resolved, That this re	esolution shall ta	ke effect Sep	otember 1, 20	22.				
Seconded by Legislat	tor:		· 					
			,					
·								
tate of New York ) ) ss.: County of Jefferson )								
	that I have com Jefferson with Board on the _	pared the foregoi	ng copy of Resoluti eof on file in my o	ion No of the B ffice and duly adopted	efferson, New York, do herel loard of Legislators of said C d by said Board at a meetin he same is a true and correc	County of g of said		
	In testimony	whereof, I have b 20	nereunto set my ha	nd and affixed the sea	al of said County this	_ day of		
	Clerk of the Board of Legislators							

Appointing Confidential Assistant for Fiscal Affairs

By Legislator:	
Whereas, The full-time and	position of Confidential Assistant for Fiscal Affairs is currently vacant,
	s of the position will be performed by Jeffrey Curtacci, as determined by or while the full-time position is vacant.
	esolved, That Jeffrey Curtacci will receive a flat \$1,950 for July 1 2022, in compensation for this part time position.
Seconded by Legislator	:
State of New York )	
County of Jefferson ) ss.:	
	I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the day of, 20 and that the same is a true and correct copy of such Resolution and the whole thereof.
	In testimony whereof, I have hereunto set my hand and affixed the seal of said County this day of, 20
	Clerk of the Board of Legislators

Department	Revenue through end of May 2021	Revenue through end of May 2022	2022 Amended Budget May = 41.60%	2021 Revenue as % of 2021 BUD	2022 Revenue as % of 2022 BUD
1045 - General Items 01	\$90,861,765	\$96,454,607	\$60,488,297	66.43%	66.34%
1165 - District Attorney 01	\$40,046	\$27,636	\$130,775	13.96%	8.79%
1170 - Public Defender 01	\$65,224	\$40,883	\$359,050	7.56%	4.74%
1325 - Treasurers Department 01	\$9,117	\$5,196	\$7,072	53.63%	30.57%
1345 - Purchasing 01	\$10,867	\$9,783	\$33,280	12.94%	12.23%
1355 - Real Property Tax Services 01	\$368,876	\$337,803	\$173,416	77.31%	81.03%
1410 - County Clerk 01	\$815,756	\$718,595	\$874,016	46.39%	34.20%
1420 - County Attorney 01	\$94,690	\$117,996	\$223,392	18.49%	21.97%
1430 - Human Resources 01	\$6,470	\$2,695	\$3,744	71.89%	29.94%
1436 - Insurance Department 01	\$0	\$0	\$29,536	0.00%	0.00%
1450 - Board of Elections 01	\$19,423	\$8,911	\$39,656	2044.49%	9.35%
1620 - Buildings 01	\$50,114	\$153,522	\$426,566	5.30%	14.97%
1680 - Information Technology 01	\$18,466	(\$51,081)	\$22,048	33.58%	-96.38%
2490 - Education 01	\$91,341	\$0	\$41,600	91.34%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	\$96,741	\$131,339	\$191,318	17.20%	28.56%
3140 - Probation 01	\$24,037	\$35,935	\$200,788	5.06%	7.45%.
3315 - STOP DWI Program 01	\$39,501	\$52,869	\$48,604	28.01%	45.25%
3410 - Fire & Emergency Management 01	\$195,542	\$154,174	\$301,808	27.52%	21.25%
3510 - Dog Control 01	\$10,508	\$10,559	\$162,699	3.25%	2.70%
3620 - Code Enforcement 01	\$36,783	\$41,627	\$41,600	36.78%	41.63%
4050 - Public Health 01	\$827,825	\$583,914	\$3,983,553	14.95%	6.10%
4310 - Mental Health Services 01	\$3,950,021	\$4,335,474	\$4,495,183	40.37%	40.12%
5610 - Airport 01	\$528,537	\$533,019	\$746,514	31.11%	29.70%
6010 - Social Services Administration 01	\$3,359,945	\$3,407,788	\$4,380,821	31.76%	32.36%
6070 - Services for Recipients 01	\$5,363,829	\$5,459,805	\$9,169,378	26.54%	24.77%
6510 - Veterans Service Agency 01	\$0	\$0	\$3,548	0.00%	0.00%
6540 - Consumer Affairs - County Seal 01	\$20,378	\$22,515	\$30,795	27.53%	30.42%
6772 - Office for the Aging 01	\$226,095	\$333,690	\$859,698	15.45%	16.15%
8020 - Planning 01	\$55,734	\$55,264	\$36,191	63.57%	63.52%
8730 - Forestry 01	\$0	\$18,500	\$0	NaN	#Error
8990 - Employee Benefits 01	\$0	\$0	\$16,640	0.00%	0.00%
8992 - Interfund Transfers 01	\$0	\$594,382	\$247,263	NaN	100.00%
01 - General Fund	\$107,187,630	\$113,597,399	\$87,768,850	55.33%	53.84%
9003 - Highway 05	\$22,327	\$97,067	\$6,214,744	0.17%	0.65%
9004 - Road Machinery 10	\$72,744	\$150,032	\$994,663	3.09%	6.27%
9101 - Solid Waste - Recycling 15	\$1,522,297	\$1,087,492	\$1,469,312	48.54%	30.79%
9006 - Capital 20	\$972,532	(\$835,659)	\$13,442,466	3.82%	-2.59%
1045 - General Items 21	\$105	\$1,103,132	\$4,282,925	#Error	10.71%
6340 - Employment and Training 25	\$707,853	\$694,906	\$1,088,800	25.01%	26.55%
1436 - Insurance Department . 35	\$1,906,338	\$1,936,768	\$1,051,095	73.23%	76.65%
9021 - Health Benefits 40	\$8,279,531	\$7,665,618	\$9,635,800	34.56%	33.09%
9023 - Occupancy Tax 50	\$123,688	\$226,102	\$224,509	33.13%	41.90%
9150 - Debt Service 55	\$1,171,582	\$1,121,031	\$930,036	52.36%	50.14%
Total All Funds	\$121,966,629	\$126,843,888	\$127,103,198	45.15%	41.52%

Department	Spending through end of	Spending through end of	2022 Amended Budget	2021 Spending as % of	2022 Spending as % of
	May 2021	May 2022	May = 41.60%	2021 BUD	2022 BUD
1010 - Legislative Board 01	\$400,352	\$451,752	\$499,111	36.48%	37.65%
1045 - General Items 01	\$13,964,747	\$16,333,441	\$17,372,691	35.87%	39.11%
1165 - District Attorney 01	\$795,890	\$850,717	\$1,027,523	34.14%	34.44%
1170 - Public Defender 01	\$438,455	\$525,141	\$762,211	25.62%	28.66%
1325 - Treasurers Department 01	\$228,717	\$206,833	\$290,505	34.62%	29.62%
1345 - Purchasing 01	\$216,151	\$236,396	\$251,353	36.99%	39.12%
1355 - Real Property Tax Services 01	\$311,437	\$314,281	\$399,968	32.34%	32.69%
1410 - County Clerk 01	\$706,724	\$751,895	\$760,342	40.14%	41.14%
1420 - County Attorney 01	\$638,822	\$694,438	\$1,134,909	23.35%	25.45%
1430 - Human Resources 01	\$155,393	\$204,541	\$229,900	34.69%	37.01%
1436 - Insurance Department 01	\$465,835	\$544,595	\$253,919	75.92%	89.22%
1450 - Board of Elections 01	\$348,926	\$347,117	\$420,282	37.19%	34.36%
1620 - Buildings 01	\$1,408,552	\$1,658,155	\$1,561,751	42.10%	44.17%
1680 - Information Technology 01	\$636,442	\$628,015	\$724,977	36.57%	36.04%
1910 - Special Items 01	\$1,481	\$0	\$1,039,346	0.06%	0.00%
2490 - Education 01	\$5,395,274	\$5,452,603	\$2,357,546	95.20%	96.21%
3110 - Sheriff - Criminal & Civil Div 01	\$5,925,913	\$6,098,110	\$6,718,730	37.33%	37.76%
3140 - Probation 01	\$1,284,365	\$1,331,656	\$1,615,800	34.06%	34.28%
3315 - STOP DWI Program 01	\$27,002	\$22,510	\$48,604	17.80%	19.27%
3410 - Fire & Emergency Management 01	\$1,495,694	\$1,482,129	\$1,826,188	38.31%	33.76%
3510 - Dog Control 01	\$106,376	\$126,628	\$171,013	32.92%	30.80%
3620 - Code Enforcement 01	\$165,983	\$189,752	\$212,375	32.22%	37.17%
4050 - Public Health 01	\$2,319,626	\$2,381,726	\$4,131,089		
4310 - Mental Health Services 01	\$3,199,899	\$4,496,683	\$5,886,765	33.97%	23.98%
5610 - Airport 01	\$1,128,413	\$1,431,261		24.26% 48.87%	
6010 - Social Services Administration 01	\$6,716,433	\$6,735,611	\$1,027,392 \$8,463,620		57.95%
6030 - Adult Care Facility 01	\$500,000	\$500,000		34.29%	33.11%
6070 - Services for Recipients 01	\$13,249,266		\$208,000 \$18,314,792	100.00%	100.00%
6510 - Veterans Service Agency 01		\$13,135,280	<del></del>	30.51%	29.84%
6540 - Consumer Affairs - County Seal 01	\$61,407	\$62,315	\$74,234	33.49%	34.92%
<del></del>	\$57,366	\$61,020	\$69,138	33.47%	36.72%
6772 - Office for the Aging 01	\$729,405	\$850,349	\$1,399,429	30.41%	25.28%
8020 - Planning 01	\$280,327	\$180,808	\$325,164 34.96%		23.13%
8730 - Forestry 01	\$91,349	\$91,915	\$70,304	54.05%	54.39%
8989 - Public Benefit Agencies 01	\$800,558	\$779,696	\$720,204	46.48%	45.04%
8990 - Employee Benefits 01	\$1,953,352	\$1,899,700	\$3,447,992	25.19%	22.92%
8992 - Interfund Transfers 01	\$965,932	\$848,389	\$6,054,081	7.08%	5.83%
01 - General Fund	\$67,171,866	\$71,905,458	\$89,871,249	33.08%	33.28%
9003 - Highway 05	\$6,609,505	\$6,878,597	\$6,235,517	49.01%	45.89%
9004 - Road Machinery 10	\$1,622,056	\$1,642,714	\$1,160,612	66.74%	58.88%
9101 - Solid Waste - Recycling 15	\$1,266,918	\$1,470,271	\$1,474,942	38.98%	41.47%
9006 - Capital 20	\$6,326,432	\$11,754,908	\$19,029,853	15.23%	25.70%
1045 - General Items 21		\$1,090,070	\$4,283,783	NaN	10.59%
6340 - Employment and Training 25	\$805,570	\$831,349	\$1,145,918	28.46%	30.18%
1436 - Insurance Department 35	\$866,275	\$701,340	\$1,051,095	33.46%	27.76%
9021 - Health Benefits 40	\$7,035,030	\$8,111,659	\$9,635,800	29.37%	35.02%
9023 - Occupancy Tax 50	\$201,300	\$176,300	\$155,382	53.92%	47.20%
9150 - Debt Service 55	\$1,111,037	\$1,113,587	\$930,036	49.65%	49.81%
Total All Funds	\$93,015,987	\$105,676,253	\$134,974,187	31.45%	32.57%

### **Statement of County Clerk's Fees Received**

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of May 1, 2022 through May 31, 2022 as follows:

DMV Fees:		Court Recor	d Fees:	
CC06 Retention	\$ 48,795.46	CC08	Index Fees	\$ 5,950.00
CC05 Sales Tax Re	***************************************	CC08	Misc. Court	\$ 668.92
CC05 FS-6 Ret	\$ 789.00	CC50	County Fines	3 000.52
1	Total \$ 50,236.71			Total \$ 6,618.92
Land Records Fees:		Fees Collect	ed for Other Depts.:	
CC07 Recording F	ees \$ 61,265.50	TR50	•	\$ 3,725.00
CC07 Filing Fees	\$ 2,315.00	TT61	Deposit Into Court	\$
CC07 Passport Fes	\$ 1,155.00		•	Total \$ 3,725.00
CC07 Photo Fees	\$ 330.00			, -,,-
CC07 RETT	\$ 355.00	Adjustments	(Deductions):	
CC07 RP5217 Ret	\$ 3,042.00		•	
CC07 Notary Ret	\$ 625.00	CC06	DMV Online Revenue:	
CC07 NY Ed. Ret/F	RM \$ 1,364.00			\$ -
CC07 UCC's	\$ 1,760.00			\$ -
CC07 Miscellaneo	us \$ 230.00			Total \$ -
CC07 General Int.	\$ 2.16			·
CC07 DMV Int.	\$ 0.54	CC07	Credit Cards	\$ 12,481.60
CC07 Cover Page I	ee \$ 5,630.00			
CC07 Overages	\$ 335.59	CC07	Notaries: Voucher - Brend	la Newman \$ 60.00
CC07 Copy Fees	\$ 3,129.35		Jan '22 Notary Payment Re	
CC07 E-Subscription			Feb '22 Notary Payment R	ec'd \$ 20.00
1	otal \$ 90,212.14			Total \$ 240.00
Mortgage Tax Fees:		CC07	Incorporations:	
CC07 Expense	\$ 29,083.00		moor por actions:	¢ _
CC07 Interest	\$ 0.11			· <del></del>
Т	otal \$ 29,083.11			Total \$ -
Total By Account		CC07	Tax Sale - Rec. Fees	·. &
CC05 \$ 1,441	.25	0007	Tax Sale - RETT	<u>\$ -</u> \$ -
CC06 \$ 48,795	<del></del>		Tax Sale - Misc.	<del>- •</del>
CC07 \$ 106,573	<del></del>		Tax Sale - Wilse.	\$ - Total \$
CC08 \$ 6,618				Total \$ -
CC50 \$	<del></del>			
PROJECT TR50 \$ 3,725	5.00			
TT61 \$	<u> </u>	(		
Total \$ 167,154	.28	•		
•				

i received from Gizelle J. Mee	eks, Jefferson County Clerk the sum of: \$	167,154.28
6/3/22	_ Warena L Kimball	•
Date	Jefferson County Treasurer/De	puty

### Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual/ Rebates	Total
				. 14-	,	<b>54.</b> .		7.ug	ОСР	001	1404	Dec	rebales	TOtal
2022	1,537,896	1,842,588	2,730,790	1,241,092	1,899,488									9,251,853
2021	1,391,643	1,360,776	1,840,634	1,111,871	1,724,818	1,979,876	1,644,478	1,148,699	1,904,488	1,740,311	1,952,912	1,736,020	913,753	20,450,280
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635	2,008,568	1,731,176	1,597,596	1,493,882	-1,543,303	19,644,052
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-151,825	19,685,000
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809		1,133,361				702,604	15,188,353
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479		1,222,667		1,245,518		108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638				-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724			1,250,648		950,708	21,913	12,138,976
			•		:							•	,	,,
Monthly	Average Pe	ercent								•				
	7.68%	8.12%	9.07%	8.20%	8.35%	8.22%	8.30%	8.13%	8.84%	9.13%	8.29%	8.72%	-1.04%	100.00%

**Estimated Cost Scenarios** 

2022 Budget

21,500,000

Average % compared to rest of years

2015-2021 Average Cost percentage by month/year total Estimated 2022 Cost

42.61%

21,713,569 (213,569)

2021 Cost percentage by month/year total Estimated 2022 Cost

36.33%

25,465,621 (3,965,621)

Straight 12 Month Cost by average month to date

22,204,448 (704,448)

2008 - 2021 average monthly percentage of total

22,337,660 (837,660)